

Market Range Detail - Director - Information Technology

Effective Date

July 3, 2006

Market Range Title Description

This position is responsible for the overall management of the Integrated Criminal Justice Information Systems department or multiple, County-wide IT functions in the Office of Enterprise Technology. The Director is involved in planning, directing, implementing, and achieving department strategic goals and objectives related to the department's mission. Additional responsibilities include: overseeing all IT functions, projects, and services related to area of assignment; directing the implementation of County-wide policies and programs; assisting in short-term and long-term IT strategic planning; researching IT market trends and practices; evaluating the need and effectiveness of information systems, processes, and procedures and providing recommendations to management; analyzing and resolving complex and/or highly sensitive issues; overseeing and leading complex IT projects; managing subordinate managerial and/or supervisory staff; directing the preparation and approval of the department's budget; overseeing department personnel actions and issues; working closely with other jurisdictions and organizations on IT issues and trends. The Director typically reports to an Assistant County Manager or the Chief Technology Officer.

Market Range

Minimum Hourly Rate	Midpoint / Hiring Maximum	Maximum Hourly Rate
\$54.81	\$69.91	\$85.00

Likely Minimum Qualifications

- Bachelor's degree in Information Technology, Management Information Systems, or related field
- Minimum of 10 years of professional information technology experience including 5 years of supervisory and/or managerial experience
- Master's degree in Information Technology, Public Administration, or Business Administration preferred
- Other combinations of education and/or experience may be considered in substitution for the minimum qualifications

Working Titles

- ICJIS Director
- Information Technology Director

Glossary:

Market Range Title: Broad grouping of related positions with like job responsibilities and qualifications. Market Range Titles typically include positions ranging from entry level to senior/lead level unless indicated otherwise.

Effective date: The date the salary range was implemented for use.

Market Range Title Description: Broad description of sample job duties and responsibilities of positions included in the Market Range Title. Each position included in a Market Range Title also has a job description that is specific to the department. Departments are responsible for writing and maintaining job descriptions for positions in their department. Employee Compensation is responsible for writing and maintaining Market Range Title Descriptions.

Likely Minimum Qualifications: Typical minimum qualifications for positions assigned to the Market Range Title. Because a broad group of jobs in different departments are included in a Market Range Title, minimum and preferred qualifications may vary slightly depending on the area of assignment.

Market Range: The minimum, midpoint, and maximum salary points for all positions included in the Market Range Title.

Hiring Range: The hiring range for all positions is ordinarily the minimum of the market range to the midpoint. The use of a different hiring range must be approved by Employee Compensation. Departments should use a hiring range that is within their funding capabilities and are required to comply with the County's Funded Position Policy ensuring that applicants are extended a rate that is supported by the department's budget.

Working Title: The specific title used by a department to identify a position within their organizational structure. Use of working titles is flexible and aimed to assist departments in identifying the unique functions and responsibilities of each position and is representative of the assigned Market Range Title. Ordinarily, supervisory and/or managerial titles should not be used for positions not assigned to a supervisory and/or manager Market Range Title.